



POLICIES FOR THEATRE PRODUCTIONS DURING COVID-19

In light of recent changes in the COVID-19 pandemic, Governor McMaster is allowing performing arts venues to reopen at 50% capacity or 250 guests, whichever is less.

The Community Development team has prepared the following plan to continue the City's theatrical productions and concerts with extra precautions to ensure the safety of our guests, cast, crew, volunteers, and staff.

ALL GUESTS, CAST, CREW, VOLUNTEERS, AND STAFF ARE URGED TO READ THIS DOCUMENT IN ITS ENTIRETY.

THEATRE STAFF, VOLUNTEERS, AND COMPANY MEMBERS:

Rehearsal Participation

- All company members will be required to sign a waiver releasing the City of Mauldin, its entities, and its staff from liability related to contraction of COVID-19 and other related illness before they may attend rehearsals or show dates.
- Production staff will take temperatures at the door; those staff, volunteers, and company members with fevers or signs of illness will not be permitted.
- All production staff, volunteers, and company members who have been around anyone with COVID or experiencing symptoms of COVID should refrain from attending rehearsals.
- Any individual who is particularly vulnerable to COVID-19 because of any risk factors, should refrain from being a part of productions in any capacity.
- Those not a part of the company or production staff will not be permitted into the rehearsal spaces.
- Any production staff, volunteer, or company member who tests positive for COVID-19 should immediately notify the theatre director.

Rehearsal & Production Operations

Due to the nature of theater and performance, we will be unable to guarantee that all students remain 6 feet apart at all times, but will make every effort to adjust schedules and the amount of

company members in the space at one time. We will also minimize physical contact, including refraining from shaking hands, hugging, etc.

Due to technical needs like mics and lighting, students will NOT wear a mask on stage during the performances.

- Production staff will wear masks any time they are required to be within 6' of a student or other individual within the rehearsal space.
- All production staff, volunteers, and company members are required to wear a mask when entering and exiting the facility and when in the hallways.
- All production staff, volunteers, and company members are required to wash/sanitize their hands first thing before entering the rehearsal spaces, and before they leave.
- Rehearsal spaces will be cleaned between rehearsals.
- As usual, individual costume bins and makeup kits will be required for each company member to avoid any cross-contamination.
- All company members must provide their own hand sanitizer as part of their personal theatre kits.
- Green room and dressing room areas will be spread out around the building to keep the numbers down in each room.
- All production staff, volunteers, and company members are required to leave non-costume/makeup personal items at home.
- All production staff, volunteers, and company members are required to refrain from sharing personal electronic devices, scripts, costumes, and makeup items.
- All production staff, volunteers, and company members are required to leave Cultural grounds between shows on double show days.
- The after-show cast/audience meet-and-greet will be eliminated.

THEATRE GUESTS:

All patrons, ticket holders, guests, etc. will be required to:

- agree to a waiver releasing the City of Mauldin, its entities, and its staff from liability related to contraction of COVID-19 and other related illness before they may attend the production.
- will be required to wear a mask and participate in temperature checks; those with a fever or without a mask will not be permitted.
- must refrain from greeting company members pre- and post-production on-site.

THEATRE OPERATIONS:

Ticketing

The Cultural Center/City of Mauldin will...

- will accommodate no more than 150 guests per production showing.
- provide adequate social distancing between seats.

- will encourage guests to pre-purchase tickets online to reduce staff contact and facility traffic.
- provide adequate 6-foot social distancing guidelines/markers for guests checking in.
- conduct temperature checks and require all guests to wear masks; anyone with a fever or missing a mask will not be permitted.

Food & Beverage

- We will eliminate concessions so as to reduce staff/volunteer contact.
- Guests will not be permitted to bring any outside food or beverages (as usual) unless medically necessary.

Sanitation

- Spaces used during the productions will be cleaned thoroughly before and between each showing.
- All used programs will be discarded between shows.

Other Operational Adjustments:

In addition to the above accommodations, the Cultural Center/City of Mauldin will...

- emphasize these guidelines and changes to these guidelines on the website, Facebook event, e-blasts, social media posts, and other marketing efforts.
- produce messaging that discourages people who are sick or have been around someone who is sick from attending the productions — include in digital, print, and media promotions.
- obtain further insurance, if deemed necessary by the City's current policy.
- communicate safety expectations and the below guidelines to all production staff, volunteers, company members, and guests.
- identify a holding area for production staff, volunteers, or company members who may become ill during a production.

Updated 07.30.20

Updated 08.14.20

